



Kerala State Organ and Tissue Transplantation Organization (K-SOTTO)

Registered under Travancore Cochin Literary, Scientific & Charitable Societies Act 1955

Reg. No. TVM/TC/669/2021

Instituted under sec 31(2) of the THO&TR 2014 and notified as per SRO No. 691/2022

Dr. Noble Gracious S.S

Executive Director

No.314/D/2024/K-SOTTO

10/03/2025

Invitation for Expression of Interest (EOI) for Auditing Services for K-SOTTO

The Kerala State Organ and Tissue Transplant Organisation (K-SOTTO) is seeking to engage a reputable and experienced audit firm to conduct a comprehensive audit of its funds. This letter serves as an invitation to your esteemed firm to submit an Expression of Interest (EOI) for providing the required auditing services.

Scope of Work:

The selected firm will be responsible for:

1. Conducting a thorough audit of K-SOTTO's financial statements and related records.
2. Reviewing compliance with applicable financial regulations and guidelines.
3. Assessing the adequacy of internal controls and recommending improvements where necessary.
4. Providing detailed audit reports with findings, conclusions, and recommendations.

Eligibility Criteria:

Interested firms must meet the following criteria:

1. Be a registered audit firm with a valid license to practice in India.
2. Have a minimum of 5 years of experience in auditing public sector organizations or non-profit entities.
3. Demonstrate a proven track record of handling similar assignments.
4. Have a team of qualified and experienced auditors.
5. Possess sound knowledge of relevant financial regulations and standards.

Period of Audit: 22.09.2021 to 31.03.2025

Submission Requirements:

Interested firms are requested to submit their EOI, including the following documents:

1. Firm's Profile: Overview of the firm, including registration details and contact information.

2. Experience: Detailed information on previous audit assignments similar to the scope described above.
3. Team Composition: Profiles of key team members proposed for the audit.
4. Methodology: Proposed approach and methodology for conducting the audit.
5. References: At least three references from past clients for similar work.
6. Financial Proposal: Fee structure and any other financial terms.

Submission Deadline:

Please submit your EOI along with the required documents in a sealed envelope clearly marked "Expression of Interest for Auditing Services – K-SOTTO" to the address below by 25.03.2025

For any queries or further information, please contact Mr. Binoy Mathew at binoyaudit@gmail.com or +91 471 2528658.

We look forward to receiving your Expression of Interest and thank you for your interest in supporting the Kerala State Organ and Tissue Transplant Organisation (K-SOTTO).

Thanking You,

Yours Faithfully,



Dr. Noble Gracious SS

Executive Director

