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TCLS&CS Reg No. TVM/TC/669/2021
Kerala State Organ and Tissue Transplantation Organization
Office of the Appropriate Authority under sec 31(2) of the THOT Rules 2014
(Under Govt of Kerala)

No. 431/2026/KSOTTO-D 18-11-2026

NOTIFCATION

Inviting Applications for various posts under NOTP/DDMOTP

KERALA STATE ORGAN AND TISSUE TRANPALNT ORGANISATION (K-SOTTO) under Department of Health and Family Welfare, Government of Kerala, with an objective to strengthen the institutional capacity and service delivery systems for deceased donor multi organ transplantation programme in Kerala invites applications from suitable and eligible candidates for the following positions on contract basis **for a period of one year (Duration of contract – 11 months 29 days)**. The details regarding the qualification and experience required, number of vacancies, upper age limit and remuneration are given in the table below.

SL No	Name /No. of Posts	Qualification &Experience*	Upper Age Limit (as on 30/11/2026)	Monthly Remuneration (in INR)
1	Consultant IEC/Media - 01	Essential 1. Post Graduation in Mass communication & journalism 2. 3 years working experience in Govt or Public Sector. Weightage will be given to: a. Experience of Organ donation & transplant related activities.	45	60,000/-
2	Transplant Coordinators - 04	Essential 1. Graduation in any recognized system of medicine or B.Sc/M.Sc Nursing or Master's Degree in Social Work/ Psychology/ Sociology / Social Science/ Public Health.	45	32,580/-

		2. Working experience in healthcare/organ Transplant/Public Health etc. Weightage will be given to: a. Experience of Organ transplant Coordination b. Undergone Training program of organ donation & Transplantation.		
3	HLA Molecular Lab Technician-1	1. Post Graduation in Biotechnology/Molecular Biology 2. 3 Years experience in HLA typing & Cross match Weightage will be given to: 1. Work experience in molecular lab	45	27,040/-
4	HLA Molecular Lab Assistant-1	1. +2 in Science 2. 3 years experience in HLA lab activities Weightage will be given to: 1. Work experience in molecular lab	45	22,130/-

GENERAL INSTRUCTIONS:

1. Candidates shall apply using the prescribed application form available on the official website of K-SOTTO (www.ksotto.kerala.gov.in) or obtained directly from the K-SOTTO office during working hours (10.00 AM to 5.00 PM). Duly filled applications, along with copies of the required supporting documents, may be submitted through email, directly at the K-SOTTO office or by post to the address given below.

   Email: Applications may be sent to either of the following official email addresses:

   - *ed.ksotto@gmail.com*

- *ed.ksotto@kerala.gov.in*

Postal / Office Address:

The Executive Director,
Kerala State Organ and Tissue Transplant Organization (K-SOTTO),
1st Floor, Old House Surgeon Quarters,
Near Super Speciality Block, Government Medical College,
Thiruvananthapuram – 695011, Kerala.

Contact Number: 0471-2528658

In the case of applications sent by post, the application must reach the K-SOTTO office on or before **26.11.2026 at 3.00 PM**. The date of dispatch/postmark shall not be considered for determining the timely receipt of the application. Applications received after the stipulated date and time will not be considered. Applications submitted in any format other than the prescribed application form will not be accepted.

2. The experience claimed by the candidates shall be reckoned as on **31.10.2026**.

3. Submission of an application does not confer any right on the candidate to be considered for appointment. Candidates shall submit separate applications for each post, if applying for more than one post.

4. The qualifications prescribed for each post shall be those specified in the notification. Qualifications must be obtained from Universities/Institutions recognised by the Government of Kerala or the competent statutory/regulatory authorities, as applicable.

5. Candidates shall possess the required educational qualifications, including the degree/postgraduate degree or provisional certificate, as applicable, on or before the last date prescribed for receipt of applications.

6. Candidates shall provide a valid personal email ID and mobile number in the application form. All communications relating to the selection process may be made through the email ID and/or mobile number furnished by the candidate.

7. Candidates shall ensure that all particulars furnished in the application form are correct and complete. Once submitted, no request for alteration or correction of the application particulars shall be entertained.

8. The name of the candidate furnished in the application shall correspond with the name appearing in the educational qualification certificates, mark lists and other relevant identity documents.

9. The particulars furnished in the application form shall be treated as final. K-SOTTO shall not be responsible for any consequences arising out of incorrect, incomplete or misleading information furnished by the candidate.

10. Candidates claiming equivalent qualifications shall produce a valid equivalency certificate issued by the competent authority, wherever applicable.

11. Any false information, suppression of material facts or submission of forged/fabricated documents shall render the candidate liable for disqualification and appropriate legal action.

12. Candidates shall produce valid experience certificates in support of all experience claimed in the application. The experience certificate shall clearly indicate the name of the institution/organisation, designation held, period of service and nature of duties performed.

In cases where an experience certificate for the current or latest employment is not available, the candidate may submit an affidavit specifying the name of the organisation, designation, period of service and duties/responsibilities performed, along with relevant supporting documents. Appointment orders, salary certificates, pay slips or similar documents alone shall not be accepted as valid experience certificates.

13. The decision of the competent authority regarding the eligibility of candidates, acceptance or rejection of applications, interpretation of the prescribed qualifications and all matters relating to the selection process shall be final.

14. Furnishing incorrect information or violation of any instructions relating to the selection process shall result in disqualification. If such irregularities are detected even after appointment, the appointment shall be liable to be cancelled retrospectively, without prejudice to any other action deemed appropriate.

15. Candidates shall ensure that they fulfil all the prescribed eligibility conditions before submitting their applications. Any candidate found to have furnished false information or suppressed material facts shall be

liable for cancellation of candidature or termination of service, as applicable.

16. K-SOTTO reserves the right to call for additional documents or clarification from candidates at any stage of the selection process to verify their eligibility and claims.

17. All intimations relating to the selection process, including the written test/interview, if any, shall be communicated through the email ID and/or mobile number furnished by the candidate. Candidates are responsible for regularly checking their email (including spam/junk folders) and ensuring the availability of the registered mobile number.

18. If the number of applications received for any post exceeds five, a written test may be conducted to assess the candidates' knowledge in subjects/topics relevant to the essential qualifications prescribed for the post, followed by an interview. The date, time and other details of the written test, if conducted, shall be communicated to the eligible candidates separately.

19. The rank list prepared pursuant to the selection process shall remain valid for a period of **three months from the date of its publication**, unless otherwise decided by the competent authority.

20. Canvassing in any form, directly or indirectly, in connection with the selection process shall lead to disqualification of the candidate.

Note: The prescribed application form, duly filled in, along with self-attested copies of all relevant certificates and supporting documents, shall be submitted within the stipulated time. Candidates shall produce the original certificates/documents for verification whenever required by K-SOTTO.

Executive Director

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Noble Gracious S S
Date: 18-11-2026
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